LOYOLA LAW SCHOOL STAFF SENATE
Meeting Minutes

Date: Wednesday, August 19, 2015
Time: 12:00 PM – 1:20 PM
Location: Rains Library Director’s Conference Room

Senators in Attendance: Paul Augustine, Rosie Branconier, Marina Castaneda, Auggie Gonzalez, Megumi Horinouchi, Liz Luk, Earl Morgan, Justin Melchor, Suzie Shatarevyan, Dawn Smith, Corinne St. Claire

1. Welcome Dawn Smith

2. Bobby Pollock Distinguished Service Award
   - The DSA Committee members have been set: Corrie Buck from Career Development, Brian Costello from Marketing, Arnold Diaz from Instructional Technology, Amber Madole from the Library, and Shawn McDonald Tracy from Faculty Support. Megumi will serve as the liaison between the Senate and the DSA Committee.

3. Suggestions/Concerns
   - Corinne and Suzie have a meeting with Barbara to obtain more information about flex schedules.
   - Corinne and Suzie have reached out to Ron Dillaway about the lockers in the restroom.

4. Professional Development & Social Events
   - The Staff Senate has $2,854.66 remaining in the budget for these programs.
   - It may make more sense to coordinate an on-campus program in the near future and postpone an offsite visit to next year.
   - As Publicity Chair, Justin will look into developing a monthly newsletter.

5. Questions/Announcements
   - Staff Senate should obtain more clarity about the retirement process.
   - Due to time, we were unable to discuss the Dean’s Search including creating a list of questions to ask candidates.

Next Meeting: Wednesday, September 16, 2015, 12:00 PM, Library Director’s Conference Room