

LOYOLA LAW SCHOOL STAFF SENATE
Meeting Minutes

Date: Tuesday, March 8, 2016

Time: 12:00 PM – 1:00 PM

Location: Rains Library Director's Conference Room

Senators in Attendance: Paul Augustine, Rosie Branconier, Marina Castaneda, Auggie Gonzalez, Megumi Horinouchi, Liz Luk, Justin Melchor, Earl Morgan, Suzie Shatarevyan, Dawn Smith, Corinne St. Claire

Senators Not in Attendance: Corinne St. Claire

1. April 12 Event

- Staff Senate will host a Taco Tuesday on April 12 on the Girardi Patio. The tentative time frame is 12:30 PM – 1:30 PM.
- There is \$1,261 remaining in the budget for this fiscal year.

2. Bobby Pollock Distinguished Service Award Committee

- Traditionally, the Distinguished Service Award has been awarded at the Dean's Breakfast in August. To return to that timetable, the Staff Senate should start the process now. Megumi will ask the five committee members from last year to see if two or three of them would be willing to participate again next year. In the past, committee members served two-year terms so that there was always an experienced member to guide the new members.

3. Questions/Announcements

- The Senate received a suggestion to coordinate a Brown Bag Resume Workshop to help staff keep their resumes up to date. Perhaps we can combine this with training on LinkedIn and/or a discussion on building your brand/network. With the April 12 event, summer would be an ideal time to host the program. We can discuss further after Taco Tuesday.
- The Senate received a suggestion for a tiered parking fee system where the cost would be based on the staff member's salary. Corinne and Suzie will raise the issue with the Deans. We also received a question about the carpool spots. The carpool spots are available to all drivers after 11:00 AM, but not all staff members may be aware of that since the sign is small.

Next Meeting: TBD