



LLS Staff Senate Meeting Minutes

October 5, 2023

3 – 4 p.m.

Zoom: <https://lmula.zoom.us/j/85480513307>

Members in attendance: Paul Augustine, Gabe Estrada, Colin Goward, Imani Knights, Justin Melchor, Leilani Riehle, Juan Rodriguez, Lisa Schultz, Yun Ji (Angie) So

Members absent: Maya Kalinowski

Agenda

1. Welcome
2. Budget Update
 - a. No new expenses
 - b. Current balance: \$3,993.91
3. Committee Report Outs
 - a. Governance
 - i. Meetings with LMU/COO: LMU Staff Senate reports to this position; Lisa and Justin to meet with Marianne to discuss LLS Staff Senate having representation at these meetings – if she approves, will speak with Lisa Jackson at LMU.
 - ii. Survey for next town hall: Add previous town hall questions to the Staff Senate website so staff are updated on answers and status of requests and achieve transparency from administration. Add a link to Staff Senate newsletters.
 - iii. Staff Senate – one thing focus: Staff Senate should take on one big or important request to achieve this year.
 - b. Outreach
4. Event Programming
 - a. **October** – Halloween Costume Contest: snacks and prizes
Tuesday, October 31, 2023 / Burns Lounge / 12 – 1 p.m.
Top prize for individual and department costumes: Amazon gift card
Ask Dean to participate
5. Ongoing / New Business
 - a. Newsletter Content: Create Halloween graphic and send out by Wednesday.
6. Next Staff Senate Meeting at 3 pm via zoom on November 9.

Meeting adjourned.