



LLS Staff Senate Meeting Minutes

January 4, 2024

3 – 4 p.m.

Zoom: <https://lmula.zoom.us/j/85480513307>

Members in attendance: Paul Augustine, Colin Goward, Maya Kalinowski, Imani Knights, Justin Melchor, Leilani Riehle, Juan Rodriguez

Members absent: Gabe Estrada, Lisa Schultz, Yun Ji (Angie) So

Agenda

1. Welcome
2. Budget Update
 - a. New expenses
 - b. Current balance: \$3,464
3. Committee Report Outs
 - a. Governance
 - i. Town Hall with Rosemarie and Nancy in the works
 - b. Outreach
 - i. January event “Paint & Sip”
 - ii. Staff senate email: Colin to check inbox
 - iii. Staff appreciation in May – not with LMU; only one day at LLS
 - iv. Staff + Dean monthly event (Breakfast with Brie) for staff
4. Event Programming
 - a. **January 31** – Paint & Sip: Staff Senate to coordinate class and wine
 - i. Hall of the 80’s from 4 – 6 pm (Justin to ask Dean if staff can have early end)
 - ii. Outreach Committee to purchase supplies, find youtube video to show, setup RSVP system, purchase plastic or paper to keep tables/carpet clean
 - iii. Approx budget \$300 for 24 people
 - iv. Leilani – look at wine pricing
 - v. Juan – send out email with RSVP
 - b. **February** – Valentine’s Movie Day: BYOLunch; Play a romcom, provide crafts to make V-Day cards, popcorn and candy
Wednesday, February 14 from 12 – 1:30 p.m.
 - i. Need to decide on movie
 - ii. Ask Angie for craft ideas
 - c. **March** – Pi Day: Bring and serve pie to staff
Thursday, March 14 from 12 – 1 p.m.
 - d. **May** – EOY staff event (one day)
DATE VOTE: Friday, May 24 (early release like last year?) or Friday, May 31

LOCATION VOTE: Two Bit Circus, Bowling, other ideas?

5. Ongoing / New Business

- a. Staff Holiday Party –
 - i. Can Staff Senate to take staff picnic and holiday part from C&E and have staff senate plan the events – create committee that all staff can participate in to help with planning
 - ii. Time – if staff senate takes over, can we keep the 12 – 2 pm timing and then staff senate + committee can pitch in and clean up for extra 15 mins...
 - iii. Survey – we have a lot of surveys but nothing seems to get done; questions about what they would like to see in the future instead of what's wrong.
 - iv. Town Hall – give staff option to voice concerns there, but staff doesn't always speak up
- b. Who updates plaques in Burns Hallway? Joe? Brian?
- c. Door decorating plaque - need to figure this out
- d. Katrina's email