



LLS Staff Senate Meeting Minutes

December 7, 2023

3 – 4 p.m.

Zoom: <https://lmula.zoom.us/j/85480513307>

Members in attendance: Paul Augustine, Colin Goward, Maya Kalinowski, Imani Knights, Justin Melchor, Leilani Riehle, Lisa Schultz, Yun Ji (Angie) So

Members absent: Gabe Estrada, Juan Rodriguez

Agenda

1. Welcome
2. Budget Update
 - a. New expenses – in process of recording
 - b. Current balance - \$3,879.42
3. Committee Report Outs
 - a. Governance
 - i. Vote passed to update the LMU Staff Senate bylaws to include LLS at COO meetings
 - ii. Newsletters – Maya will set calendar with Juan for spotlights
 - iii. Dean Candidates – please attend if your schedule allows and ask questions and fill out feedback form
 - b. Outreach
 - i. November sauce off was fun – congrats to Ken for winning
 - ii. Donate raffle to holiday party? Yes, two gift cards – Justin to get gift cards
 - iii. Do we want a week or a day of LLS – leaning towards one day, but open to discussion; one day is easier to plan
4. Event Programming
 - a. **December** – Holiday Door Decorating Contest: Decorate your office door; winner announced at Staff Holiday Party
 - b. **January** – Paint & Sip: BYOBeverage; Staff Senate to coordinate class and snacks from 5 – 6:30 p.m.
DATE VOTE: Monday, January 8, Wednesday, January 10 or Thursday, January 11
 - c. **February** – Valentine’s Movie Day: BYOLunch; Play a romcom, provide crafts to make V-Day cards, popcorn and candy
Wednesday, February 14 from 12 – 1:30 p.m.
 - d. **March** – Pi Day: Bring and serve pie to staff
Thursday, March 14 from 12 – 1 p.m.

e. **May** – EOY staff event

EVENT TYPE VOTE: Do we want a week of staff appreciation events like LMU or one event like bowling last year? Casino night?

DATE VOTE: TBD week of events 5/13 or Friday, May 24 (early release like last year?) or Friday, May 31

LOCATION VOTE: Two Bit Circus, Bowling, other ideas?

5. Ongoing / New Business

- a. Participation in LMU Staff Appreciation Week: LLS is invited; easier if there was a shuttle
 - i. Also need to look at calendar because it usually conflicts with our commencement preparation since LMU graduation is before LLS
 - ii. Leilani – at LMU staff senate meeting – group was interested in interaction with LLS campus; idea where LLS would host LMU staff in the afternoon – shuttle or park here – give tours of the campus, then tacos and margaritas

Meeting adjourned at 3:40 p.m.