



LLS Staff Senate Meeting Minutes
August 30, 2023
Noon – 1 p.m.
Via Zoom

Members in attendance: Paul Augustine, Gabe Estrada, Colin Goward, Alejandra Hernandez, Maya Kalinowski, Imani Knights, Justin Melchor, Juan Rodriguez, Samantha Maddox, Byllie Richardson, Lisa Schultz, Shwamon Smith-Broom, Yun Ji (Angie) So

Members absent: Leilani Riehle

Agenda

1. Election Updates

Welcome to our new members: Paul Augustine, Justin Melchor, Juan Rodriguez, Leilani Riehle

Johanna Infanzon has resigned from Staff Senate

2. New Member Positions

Governance Committee

Co-Chair: Lisa Schultz

LMU Staff Senate Liaison: Leilani Riehle

Secretary: Maya Kalinowski

Treasurer: Paul Augustine

Outreach Committee

Co-Chair: Justin Melchor

IT Chair: Gabe Estrada & Colin Goward

Publicity Chair: Juan Rodriguez

DEI Liaison: Imani Knights

Food Pantry Liaison/Community Liaison: Yun Ji (Angie) So

3. Event Programming & Budget

Please review proposed events below; share any event ideas or thoughts to Outreach Committee

- a. **September** – Meet Your Staff Senate: coffee & donuts from 10 – 11:30 a.m.

DATE VOTE: TBD

- b. **October** – Pumpkin Decorating: BYOLunch and decorate a pumpkin; Staff Senate to provide mini pumpkins and decorating crafts
Monday, October 30, 2023 from 12 – 1:30 p.m.

- c. **December** – Holiday Door Decorating Contest: Decorate your office door; winner announced at Staff Holiday Party

PRIZE VOTE: Do we want to have a prize for the winner or just print out certificates to give at the Staff Holiday Party?

- d. **January** – Paint & Sip: BYOBeverage; Staff Senate to coordinate class and snacks from 5 – 6:30 p.m.
DATE VOTE: Monday, January 8, Wednesday, January 10 or Thursday, January 11
- e. **February** – Valentine’s Movie Day: BYOLunch; Play a romcom, provide crafts to make V-Day cards, popcorn and candy
Wednesday, February 14 from 12 – 1:30 p.m.
- f. **March** – Pi Day: Bring and serve pie to staff
Thursday, March 14 from 12 – 1 p.m.
- g. **May** – EOY staff event
EVENT TYPE VOTE: Do we want a week of staff appreciation events like LMU or one event like bowling last year?
DATE VOTE: TBD week of events 5/13 or Friday, May 24 (early release like last year?) or Friday, May 31
LOCATION VOTE: Two Bit Circus, Bowling, other ideas?

4. Ongoing / New Business

- a. Full Staff Senate meetings will be held on the same date/time once per month with Governance and Outreach committee meetings scheduled for majority members’ availability.
ACTION: FILL OUT AVAILABILITY FORM BY SEP 8:
<https://forms.gle/5W2jdGMpjQqPnAt96>
- b. Thank you to our outgoing members for your service!
Alejandra Hernandez, Samantha Maddox, Byllie Richardson and Shwamon Smith-Broom